



## Meeting Minutes

### Meeting of Mileham Parish Council

Tuesday 28<sup>th</sup> July 2026, at 6.30 pm, Mileham Village Hall

Parish Councillors present: Cllr Nick Clowe, Cllr Kelsey Thompson and Cllr John Powell.  
Also present: The clerk, Nea Horsford, Cllr Tom Dickerson (County Councillor) and 3 members of the public.

Cllr Clowe opened the meeting at 6.30 pm.

#### 1. To receive apologies for absence.

Apologies were received from Cllr Teague and Cllr Hunter Clarke.

#### 2. To receive declarations of interest in items on the agenda and consider any requests for dispensation.

None declared

#### 3. To acknowledge the resignation of a councillor and consider any applications for co-options.

The resignation of Cllr Cooper was **NOTED**. Cllr Cooper was thanked for his hard work with biodiversity and planning. No applications for co-option were received.

#### 4. To approve the minutes of the parish council meeting held on the 26<sup>th</sup> May 2026.

The minutes of the meeting held on Tuesday, 26<sup>th</sup> May 2026, having been circulated, were taken as read, **AGREED** and signed by the vice chair.

#### 5. Planning

##### 5.1. To receive an update on application decisions taken by Breckland District Council.

**PL/2026/0528/FMIN** Land south of The Street, PE32 2RA. Full planning permission for five new dwellings and associated infrastructure, including the existing vehicular access. **REFUSED**.

- 5.2. **To consider any new planning applications and agree comments.**  
**PL/2026/0901/PAAF** Woodland, known as Litcham Warren, north of Dereham Road, Litcham, PE32 2RW – proposed track upgrades to support essential woodland management – **NO OBJECTIONS**.

## 6. Public Participation.

A member of the public stated that the foliage from Hall Farm, Burwood Hall Farm and Pixie Cottage is encroaching onto the pavement and blocking access for pedestrians. It was **AGREED** that the clerk would write to those homeowners and ask them to maintain those areas. There was also a complaint regarding a bush on Beeston Road, and Cllr Clowe, as a Trustee of that charity, would discuss with the other Trustees.

A member of the public raised several questions and comments on council procedures and actions, and answers were given.

## 7. County and District Councillors' Report.

Cllr Tom Dickerson stated that the Parish Partnership will run for 2027/2028 and asked Cllr Clowe if he could send the outstanding paperwork for the SAM3 application to him, and he would chase it. For safety reasons, the verges are now going to be cut 3-4 times a year.

## 8. Finance

- 8.1. **To note the bank reconciliation (seen in advance).**  
The council **NOTED** and **AGREED** to the bank reconciliation.
- 8.2. **To note the year-to-date v budget (seen in advance).**  
The council **NOTED** and **AGREED** the year-to-date v budget.
- 8.3. **To agree the payments list and ratify payments since the last meeting.**  
All payments and receipts were **AGREED**.
- 8.4. **Bank signatories.**  
It was **AGREED** that Cllr Thompson and Cllr Powell are to become bank signatories.

## 9. Policies for Approval.

- 9.1. IT Policy - **AGREED**.
- 9.2. Standing Orders – **AGREED**.
- 9.3. Habitual and Vexatious Complaints - **AGREED**.

## 10. To discuss the proposed Christmas lights for 2026.

It was **AGREED** that the tree in The Pitt would have Christmas solar lights and Cllr Thompson and Cllr Teague would organise a village get-together.

## 11. To note the Exercise of Public Rights process closed on Tuesday 14<sup>th</sup> July 2026 and the cost implications to the parish council of the ongoing request.

It was **NOTED** that the cost to the parish council of the request from a member of the public to date was £147.88. The clerk was asked if they felt this amount would increase, and the clerk confirmed they felt it would.

**12. To receive items for the next meeting's agenda.**

Pond/biodiversity/Pitt.

Christmas project.

Budget for 2027/28.

Dates for meetings in 2027.

**13. The date of the next meeting is 29<sup>th</sup> September at 6.30 pm at Mileham Village Hall.**

The meeting was closed at 7.02 pm.

DRAFT