



MILEHAM PARISH COUNCIL

Chair: Angela Teague

Vice Chair: Nick Clowe

Dear Sir/Madam,

You are hereby summoned to attend the meeting of **Mileham Parish Council** to be held on **Friday, 16th January 2026**, at **6.30pm** in **Mileham Village Hall**. The public are welcome to attend.

Yours faithfully,

Nea Horsford

**Nea Horsford
Parish Clerk**

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations.
3. To approve the minutes of the parish council meeting held on 4th September 2025.
4. Planning
 - 4.1. To receive an update on application decisions taken by Breckland District Council.
PL/2025/TCA Burwood Hall, The Street, Mileham PE32 2RA – dismantle Oak and Scots Pine tree, side prune Holly, side prune and remove all overhang over village hall of Scots Pine.
 - 4.2. To consider any new planning applications and agree comments.
PL/2025/1908/HOU – 46 Litcham Road, Mileham, PE32 2PT – two storey extension with Juliette Balcony to the rear and single extension to the side of the property.
PL/2025/1956/OMIN – Land off Litcham Road, Mileham, PE32 2PS – outline application with all matters reserved except for access for 3 no. custom-build dwellings with associated garages, parking and garden amenity areas.
 - 4.3. To discuss the advertisement of planning application on the website etc.
5. **Public Participation:** an opportunity to hear from members of the public. This item is limited to 15 minutes (maximum of 3 minutes per person).

6. County and District Councillor's report.

- 6.1.** County Councillor's report.
- 6.2.** District Councillor's report.

Please note the next part of the meeting is for councillor discussion only and the public are not permitted to participate.

7. Finance

- 7.1.** To note the bank reconciliation (seen in advance).
- 7.2.** To note the year-to-date v budget (seen in advance).
- 7.3.** To agree the payments list and ratify payments made since the last meeting.
- 7.4.** Update form Councillors on the bank accounts for the Old School Charity and Mileham Highways Surveyors Charity.
- 7.6.** To discuss and agree the budget and precept for 2026/2027.

8. To discuss the correspondence received from Breckland District Council regarding the transfer of any land assets to Mileham Parish Council.

9. Policies for approval.

- 8.1.** Grants Policy.
- 8.2.** I.T Policy.
- 8.3.** Co-Option Policy.

10. To consider the quotation from Auditor Di Dann for the audit 2026/2027.

11. To discuss the overgrown footpaths in Mileham.

12. To receive an update from Cllr Clowe on the Biodiversity Action Plan.

13. To receive a flooding update.

14. To consider the quotation from RLS Computing to keep the ownership of the old parish council website.

15. To consider a grant application from Mileham Playing Field Charity.

16. To receive an update on the Community Speed Team and SAM3 purchase.

17. To discuss the parish council's representation on social media and the website.

18. To consider the request to advertise a business on the grass verge near the village hall.

19. To receive items for next meeting's agenda.

20. Date of next meeting is 31st March 2026 at 6.30pm at Mileham Village Hall.